## Invoicing templates

This invoice template can be used to bill your clients in order to collect payments. This template contains the basic information typically contained in an invoice such as the invoice amount, the services/products provided and the payment due date. Follow the instructions contained in the template and review the second page for a filled out example. This document is ideal for small businesses that want to invoice clients and receive timely payments.



## Replace with LOGGO

## Invoicing

## Your Company Name

Street address
City, State, Zip code

Phone # 555-555-5555

Email company.name@company.com

Website www.companyname.com

Invoice#	
Invoice date	
Terms	
Amount paid	

<b>-</b>								
Cilent name / addres	Exporter  Client regree / coldreges / Dheeres#		Consignee					
Client name / address / Phone#		Client name / address / Phone#						
Country of export:		Reason of export:			Country of destination			
Product	Description (Material)			HS Code	Qty	Wt (lbs)	Unit value	Amount
Product name	Description of product &	material		0	0	0	\$0.00	\$0.00
Product name	Description of product &	material		0	0	0	\$0.00	\$0.00
Product name	Description of product &	material		0	0	0	\$0.00	\$0.00
Product name	Description of product &	material		0	0	0	\$0.00	\$0.00
Product name	Description of product &	material		0		0	\$0.00	\$0.00
				Subtotal				\$0.00
				Sales tax				\$0.00
				Shipping				\$0.00
				Total				\$0.00
Exporters signatur	<b>'e</b>		Print name			Date		

