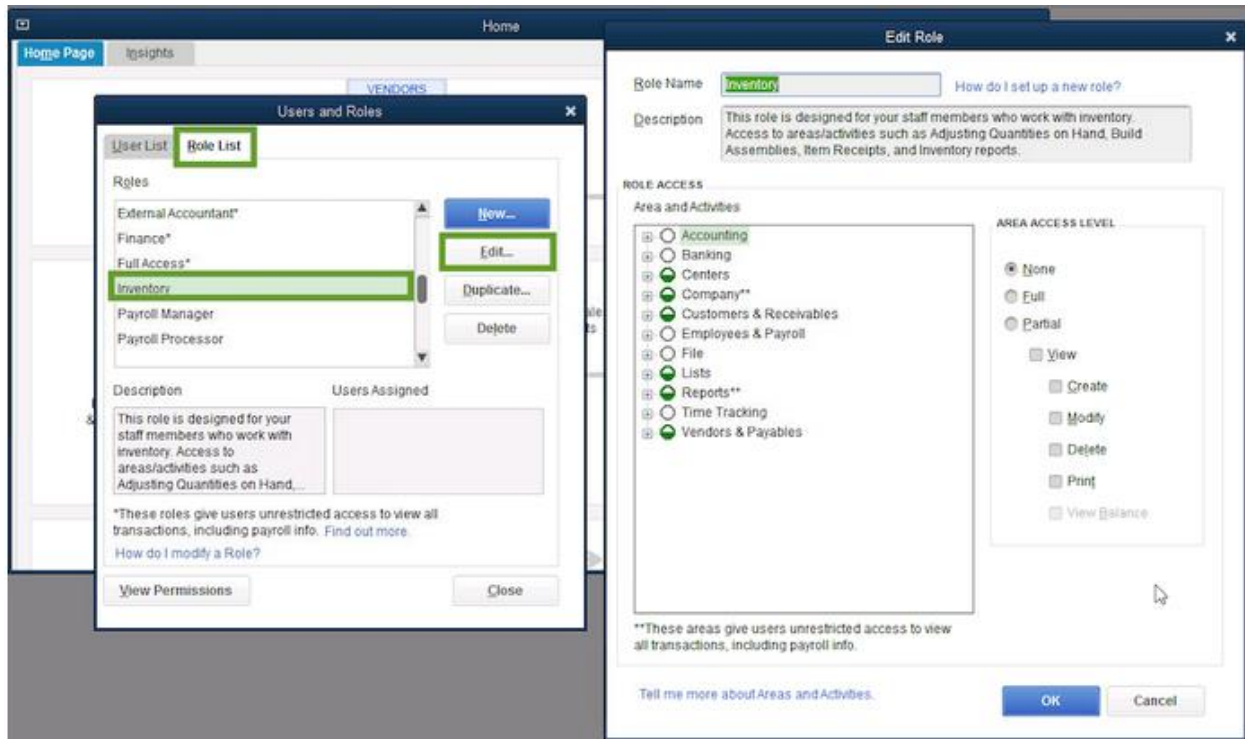Options available in Enterprise system in setting users based on roles... For instance I can restrict access levels for

- Finance assistant
- Management accountant
- Team lead.

Snapshot of user creation in Desktop Premier
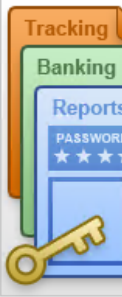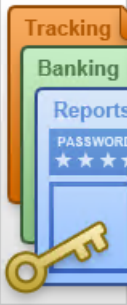
Sales and Accounts Receivable

Access to this area includes activities such as: entering invoices, sales receipts and sales orders, receiving payments, and writing estimates and statements. It also includes access to the Customer Centre and accounts receivable reports.

What level of access to Sales and Accounts Receivable activities do you want to give this user?

○ No Access

○ Full Access

◉ Selective Access

    ◉ Create transactions only

    ○ Create and print transactions

    ○ Create transactions and create reports

☐ View complete customer credit card numbers
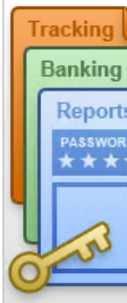
Tell me about customer credit card protection.

Back	Next	Finish		Help	Cancel

Purchases and Accounts Payable

Access to this area includes activities such as: Entering and paying bills, entering credit card charges, and entering purchase orders. It also includes access to the Supplier Centre and accounts payable reports.

What level of access to Purchases and Accounts Payable activities do you want to give this user?

◉ No Access

○ Full Access

○ Selective Access

    ○ Create transactions only

    ○ Create and print transactions

    ○ Create transactions and create reports

Back	Next	Finish		Help	Cancel

Here the user is been set with 'NO Access' – Still how does it allow the user to make deposits?

Change user password and access: test

Payroll and Employees

You can grant or restrict user access to the following activities: create payroll payments and pay slips; print payroll forms; pay payroll liabilities; access Employee and Payroll Centres; and run/view payroll reports.

What level of access to Payroll activities do you want to give this user?

- ⦿ No Access
- ○ Full Access
- ○ Selective Access
  - ○ Create transactions only
  - ○ Create and print transactions and forms
  - ○ Create transactions and create reports

| Back | Next | Finish | | Help | Cancel |

Change user password and access: test

VAT

Access to this area allows the user to change how you charge sales taxes in day-to-day transactions. Activities include creating, editing, and deleting tax codes for use on sales and purchase forms, tax items, and tax agencies.

What level of access to VAT do you want to give this user?

- ⦿ No Access
- ○ Full Access
- ○ Selective Access
  - ○ Create and edit VAT codes, items and agencies only

| Back | Next | Finish | | Help | Cancel |

Change user password and access: test

Sensitive Accounting Activities

This area allows the user to perform activities such as transfer funds between accounts, make general journal entries, and do online banking.

What level of access to Sensitive Accounting Activities do you want to give this user?

- ◯ No Access
- ◯ Full Access
- ⦿ Selective Access
  - ⦿ Create transactions only
  - ◯ Create and print transactions
  - ◯ Create transactions and create reports

| Back | Next | Finish | | Help | Cancel |

Change user password and access: test

Sensitive Financial Reporting

This area gives access to all QuickBooks reports. It overrides any other reporting restrictions placed on this user.

What level of access to Sensitive Financial Reporting do you want to give this user?

- ⦿ No Access
- ◯ Full Access
- ◯ Selective Access
  - ◯ Create sensitive reports only
  - ◯ Create and print sensitive reports

| Back | Next | Finish | | Help | Cancel |

Changing or Deleting Transactions

Tracking
Banking
Reports
PASSWORD
★★★

Do you want this user to have the ability to change or delete transactions in the areas they have access to?

○ Yes

◉ No

Should this user also have the ability to change or delete transactions that were recorded before the closing date?

○ Yes

◉ No

| Back | Next | Finish | | Help | Cancel |

Access for user: test

Tracking
Banking
Reports
PASSWORD
★★★

You have finished setting this user's access rights and password. Below is a summary of this user's access rights. Click the Finish button to complete this task.

AREA	CREATE	PRINT	REPO...
Sales and Accounts Receivable	Y	N	N
Purchases and Accounts Payable	N	N	N
Banking and Credit Cards	N	N	n/a
Time Tracking	N	N	N
Payroll and Employees	N	N	N
VAT	N	n/a	n/a
Sensitive Accounting Activities	Y	N	N

| Back | Next | Finish | | Help | Cancel |

Why is the system allowing the user to make deposit though no access was provided???

Payments to Deposit

SELECT VIEW

View payment method type   All types   What are payment method views?

Sort payments by   Payment Method

SELECT PAYMENTS TO DEPOSIT

✓	DATE	TIME	TYPE	NO.	PAYMENT METH...	NAME	AMOUNT
✓	12/03/2021		PMT				200.00

1 of 1 payments selected for deposit   **Payments Subtotal**   **200.00**

Select All   Select None

OK   Cancel   Help

◆ Previous   ➡ Next   🔲 Save   🖨 Print   ▾   🔳 Payments   🔲 History   🔳 Journal   🔘 Attach

Deposit To   Undeposited Funds ▾   Date   12/03/2021   📅   Memo   Deposit

Click Payments to select customer payments that you have received. List any other amounts to deposit below.

RECEIVED FROM	FROM ACCOUNT	MEMO	CHQ NO.	PMT METH.	AMOUNT
▬▬▬▬▬▬	*Undeposited Funds				200.00

Deposit Subtotal   200.00

To get cash back from this deposit, enter the amount below. Indicate the account where you want this money to go, such as your Petty Cash account.

Cash back goes to   Cash back memo   Cash back amount

▾

Deposit Total   200.00

Save & Close   Save & New   Clear