

INFORMATION FOR [REDACTED]

Personal

Address & Contact

Additional Info

Payroll Info

Employment Info

Workers' Comp

PAYROLL SCHEDULE Weekly

PAY FREQUENCY Weekly

CLASS

EARNINGS

ITEM NAME	HOURLY ANNUAL RATE
[REDACTED]	12.00

☒ Use time data to create paychecks

Direct Deposit

Taxes...

Sick/Vacation...

SICK

Hours available as of 05/17/2020

24.00

Hours used in 2020

0.00

Accrual period

Beginning of year

Hours accrued at beginning of year

24.00

Maximum number of hours

24.00

☒ Reset hours each new year?

Year begins on January

Day 1

Begin accruing sick time on

01/01/2020

VACATION

Hours available as of 05/17/2020

108.00

Hours used in 2020

45.00

Accrual period

Every hour on paycheck

Hours accrued per hour paid

0.04:00

Maximum number of hours

108.00

☐ Reset hours each new year?

Year begins on January

Day 1

Begin accruing vacation time on

01/01/2017

5/10
45
hrs.

☐ Employee is inactive

OK