


Edit payroll item (Salary:Basic Salary) ✕



Name used in paychecks and payroll reports

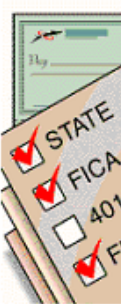
Enter name for salary item:

For example, if you are creating a payroll item to track officers' salaries, you may want to call it 'Officer Salary'.

Payroll item is inactive
To hide this item on the Payroll Item list, select the checkbox.

BackNextFinishHelpCancel

Edit payroll item (Salary:Basic Salary) ✕



Expense account

Enter the account for tracking this expense.

Salary is an expense to your company. You can change this account at any time.

BackNextFinishHelpCancel

Preview Paycheck

SUNDAY ADEBAYO PAY PERIOD 01/07/2021 - 31/07/2021

Use Direct Deposit

Earnings

ITEM NAME	RATE	HOURS	CUSTOMER JOB
Meal Allowance		51.25	
Transport Allowance		51.25	
Utility Allowance		51.25	
Leave Allowance		51.25	
TOTALS		358.75	0:00 hrs

SICK AVAILABLE 0:00
VACATION AVAIL 0:00
SICK ACCRUED
VAC. ACCRUED
 Do not accrue sickvac

Other Payroll Items

ITEM NAME	RATE	QUANTITY
Simple IRA Emp.	-8.0%	
Health Insurance ...	2,500.00	
Simple IRA Co. M...	10.0%	
Health Insurance ...	-833.33	

Employee Summary (adjusted) How are these items calculated?

ITEM NAME	AMOUNT	YTD
Meal Allowance	51.25	51.25
Transport Allowance	51.25	51.25
Utility Allowance	51.25	51.25
Leave Allowance	51.25	51.25
Basic Salary	51.25	51.25
Furniture Allowance	51.25	51.25
Housing Allowance	51.25	51.25
Simple IRA Emp.	-28.70	-28.70
Health Insurance (taxable)	-833.33	-833.33
Miscellaneous Deduction	0.00	0.00
Check Amount:	-531.80	

Company Summary (adjusted) How are these items calculated?

ITEM NAME	AMOUNT	YTD
Health Insurance (compa...)	2,500.00	2,500.00
Simple IRA Co. Match	35.88	35.88
Social Security Company	0.00	0.00
Medicare Company	0.00	0.00

Enter net/Calculate gross

SUNSHINE ELECTRONICS & SERVICES LIMITED - QuickBooks Desktop Pro 2020 - [Edit Employee]

Company Customers Vendors Employees Banking Reports Window Help

INFORMATION FOR **SUNDAY ADEBAYO** **Status: On leave of absence**

PAYROLL SCHEDULE **Monthly**

PAY FREQUENCY **Monthly**

EARNINGS

ITEM NAME	HOURLY/ANNUAL RATE
Meal Allowance	4,305.00
Transport Allowance	16,170.00
Utility Allowance	9,720.00
Leave Allowance	6,480.00
Basic Salary	64,755.00
Furniture Allowance	9,720.00
Housing Allowance	38,850.00

Use time data to create paychecks

ADDITIONS, DEDUCTIONS AND COMPANY CONTRIBUTIONS

ITEM NAME	AMOUNT	LIMIT
Simple IRA Emp.	-8.0%	0.00
Health Insurance (c...	2,500.00	0.00
Simple IRA Co. Mat...	10.0%	0.00
Health Insurance (t...	-833.33	0.00
Miscellaneous Ded...	0.00	0.00

Employee is covered by a qualified pension plan

Employee is inactive