INVOICE

INVOICE NO.	<refnumber>
INVOICE DATE	<date>
PO #	<P.O. Number>
TERMS	<terms>
SALES REP	<Sales Rep>
SHIPPED VIA	<shipvia>

ITEM #	ITEM	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
<sku>	<item>	<itemdescription>	<qty>	<rate>	<amount>

Please make checks payable to:
xxx

SUBTOTAL	<subtotal>
DISCOUNT	<discountbeforetax>
TAX	<totaltax>
FREIGHT	<shippingcharge>
TOTAL	<total>
BALANCE DUE	**<amountdue>**

<message>

IT'S EASY BEING GREEN!