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QUOTATION

TPIN:1001783096

Quotation # DV/2019Q/007

26th January, 2019

P O Box

Attention of :
 Telephone number:
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CONFERENCE - 23rd - 24th January, 2019

DESCRIPTION	QUANTITY	DAYS / NIGHTS SERVINGS	UNIT COST ZMW	TOTAL ZMW
Accommodation (In 22nd; Out 25th)	15	4	350.00	21,000.00
Conferencing	15	3	232.38	10,457.10
Dinner (inclusive of a beverage - juice)	15	4	100.00	6,000.00
SUB TOTAL				37,457.10
SERVICE CHARGE @ 10%				3,745.71
				41,202.81
VAT @ 16%				6,592.45
				47,795.26
TOURISM LEVY @ 1.5%				561.86
GRAND TOTAL				48,357.12

TERMS AND CONDITIONS

- Accommodation rate is inclusive of full english breakfast.
- Conferencing includes the following:
 - Permanent and Dedicated use of the Conference Hall / Room with Wi-Fi.
 - One Flip Stand Chart with Pad and Markers.
 - Conference Writing Pad and Pen.
 - Mineral Water; Juice and Conference Mints (Two Servings for Full Day Events and One Serving for Half Day Events).
 - Conference Tea / Coffee Break with Muffins and Savories (Two Servings for Full Day Events and One Serving for Half Day Events).
 - Three Course Buffet Lunch with a Beverage (either Mineral Water, Soft Drink or Juice).
 - Projector (Please check with us for compatibility).
 - Uninterrupted Power Supply.
- Charges for drinks other than the ones indicated can be charged individually or to the main account, subject to your instructions. Items of a personal nature such as laundry will be billed to the individual unless we are instructed otherwise.
- This conference offer is more than what you are asking for. For the same price, you get 24hours unlimited access to our fun / leisure park facilities and viewing of animals; all this for free.
- Our terms are 50% payment to be made or a Local Purchase Order (LPO) to be submitted before any function taking place. Where an organisation is VAT exempt, relevant copies of documentation must be provided or this should be clearly stated in the LPO.
- CANCELLATION POLICY**
 Dream Valley Management kindly advises all its clients that in the event of a cancellation or no show of a confirmed booking, the following charges will be levied:
 - Full charge on rooms and meals on the first night as per quotation; thereafter, 75% charge on all rooms cancelled.

We look forward to receiving your confirmation of acceptance and to serving you.

If we can be of any further assistance, please do not hesitate to contact us.

For and on behalf of Dream Valley,

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