

Preferences

**My Preferences** | Company Preferences

Auto-check the "Email Later" checkbox if customer's Preferred Delivery Method is e-mail.  Use "Plain Text" format for e-mailed invoices.

SEND E-MAIL USING: Show

Web Mail

Outlook

QuickBooks E-mail

Check for valid subscriptions

Please refer to the 'Send email using' section in Help to understand how to configure a default e-mail client

E-MAIL IDS	SELECT DEFAULT
[REDACTED]	Current Default

Add Edit Delete

OK Cancel Help Default

**Also See:**  
General

- Accounting
- Benefits & HR
- Bills
- Calendar
- Checking
- Desktop View
- Finance Charge
- General
- Integrated Applications
- Items & Inventory
- Jobs & Estimates
- Multiple Currencies
- Payments
- Payroll & Employees
- Reminders
- Reports & Graphs
- Sales & Customers
- Sales Tax
- Search
- Send Forms**
- Service Connection

Preferences

**My Preferences** | Company Preferences

Auto-check the "Email Later" checkbox if customer's Preferred Delivery Method is e-mail.  Use "Plain Text" format for e-mailed invoices.

SEND E-MAIL USING: Show

Web Mail

Outlook

QuickBooks E-mail

Check for valid subscriptions

Please refer to the 'Send email using' section in Help to understand how to configure a default e-mail client

OK Cancel Help Default

**Also See:**  
General

- Accounting
- Benefits & HR
- Bills
- Calendar
- Checking
- Desktop View
- Finance Charge
- General
- Integrated Applications
- Items & Inventory
- Jobs & Estimates
- Multiple Currencies
- Payments
- Payroll & Employees
- Reminders
- Reports & Graphs
- Sales & Customers
- Sales Tax
- Search
- Send Forms**
- Service Connection