

## Personal info

Update this user's contact information.

First name

Last name

Email

## Roles

Control permissions for your new user by assigning a system role. [View role descriptions](#)

Bill clerk

**Bill clerk** | Users with this role can add bills and mark bills as paid, but can not approve or pay bills.

### Expenses

ACCESS	VIEW	CREATE	EDIT	DELETE	APPROVE
Bills	✓	✓	✓	✓	✗