

## Kate Herman CPA

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**From:** Katharine G Herman CPA <quickbooks@notification.intuit.com>  
**Sent:** Wednesday, April 25, 2018 11:37 AM  
**To:** Kate Herman CPA  
**Cc:** Kate Herman CPA  
**Subject:** Invoice 16163 from KATHARINE G. HERMAN, CPA



KATHARINE G. HERMAN 

Dear Christina,

Here's your invoice! I appreciate your prompt payment.

Please:

- Click on REVIEW AND PAY
- Then click on PAY NOW
- Under Payment method choose the type of bank account you would like to use
- Then enter the routing and account numbers and the account holders first and last name or company name.
- Then click Send payment

If you prefer you can mail a check.

Thanks for your business!

Kate

INVOICE 16163 DETAILS

**USD 910.00**

**Review and pay**

Powered by QuickBooks

**Bill to**

CLIENT NAME & ADDRESS  
Hastings on Hudson, NY 10706

Charges

Billable Time

35 mins @ \$75.00/hr

Billable Expenses

Billable product/service

Billable product/service

Billable product/service

Billable product/service

Billable product/service

Billable product/service

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Total of new charges	USD 910.00
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Total	USD 910.00
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Balance due	USD 910.00
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**Account summary**

**12/26/2017**

Balance forward	USD 615.00
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Payments and credits between 12/26/2017 and 04/25/2018	USD -615.00
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New charges	USD 910.00
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Total amount due	USD 910.00
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January - March 2018  
Information Tax Returns (1099s)  
Bookkeeping & QuickBooks assistance  
Payroll processing

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Returns e-filed when payment received.  
All unpaid balances are subject to a 3/4% per month (9% annual rate) service charge after 30 days.

**Review and pay**

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