Invoice no.1001 *Invoice No

⚙ ❓ ✕

*Customer

| Chris Smith ▼ | | Email (Separate emails with a comma) |

BALANCE DUE
£1,798.35

Payment options

Accept payments with PayPal MasterCard VISA Maestro American PayPal

☐ Send later   Cc/Bcc

Set up Direct Debit with GoCardless GC

Billing address

Chris Smith

Terms
Terms

| Net 30 ▼ |

***Invoice Date**
Invoice date

| 16/01/2018 |

***Due Date**
Due date

| 15/02/2018 |

ⓘ Mandatory fields are marked as (*)
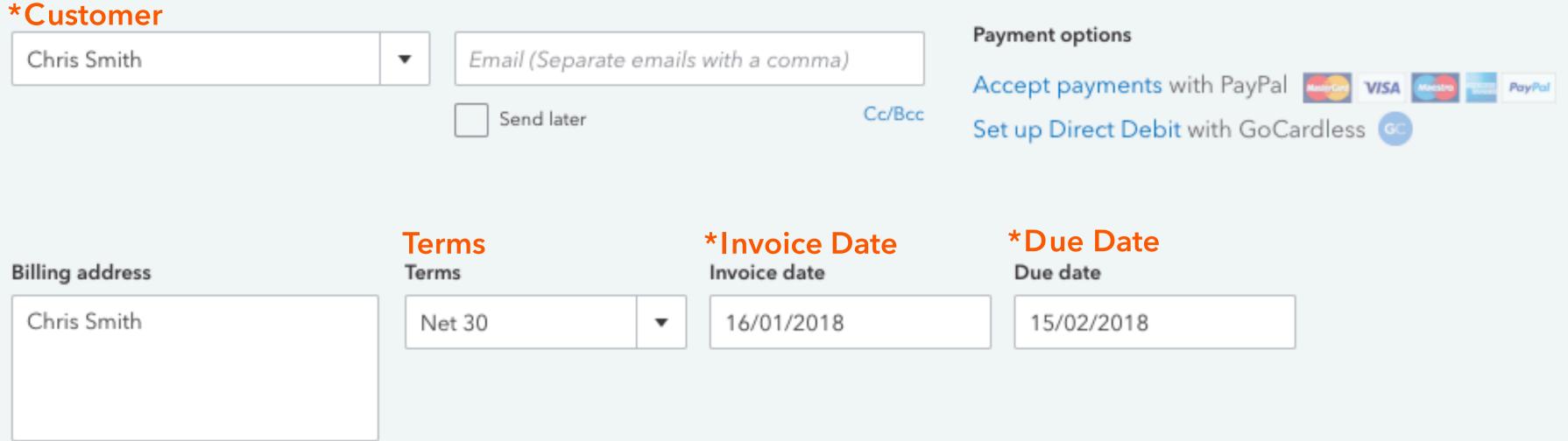
Exc / Inc of Tax

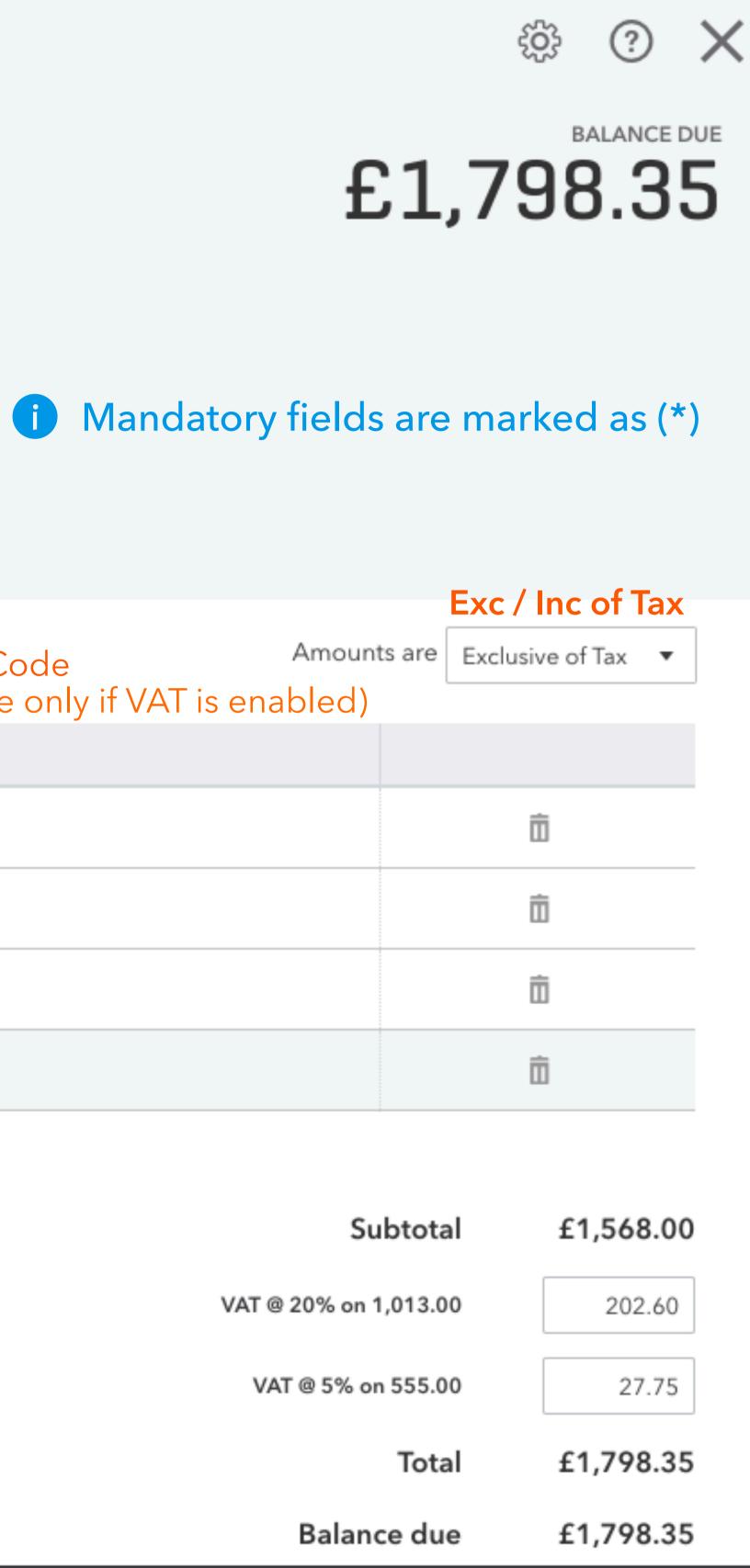Item (Product/Service)   Item Description   Item Quantity   Item Rate   *Item Amount   *Item Tax Code (applicable only if VAT is enabled)

Amounts are | Exclusive of Tax ▼ |

#	PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT	VAT	
1	Trimming		1	7	7.00	20.0% S	🗑
2	Design	New Garden	12	71	852.00	20.0% S	🗑
3	Trimming		5	111	555.00	5.0% R	🗑
4	Gardening	General maintenance	14	11	154.00	20.0% S	🗑

[Add lines] [Clear all lines] [Add subtotal]

Message displayed on invoice **Memo**

My Memo

Subtotal	£1,568.00
VAT @ 20% on 1,013.00	202.60
VAT @ 5% on 555.00	27.75
Total	£1,798.35

Message displayed on statement

Balance due £1,798.35

Cancel | Clear | Print or Preview | Enable recurring payments | Customise | Save | Save and send ▼