

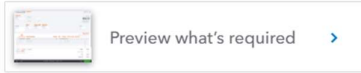
- 1
- Upload

- 2
- Map Fields

- 3
- Import

First things first

Your CSV file must contain all our mandatory fields (marked as *). First time importing? Read the [import guide](#).



Upload your CSV file

Download an example

Book3.csv

Your CSV file can have no more than 1000 rows.

- Add new contacts that don't already exist in QuickBooks.
- Add new products/services that don't already exist in QuickBooks.

Next

- 2
- Map Fields

- 3
- Import

QUICKBOOKS FIELDS	CSV COLUMN HEADERS
* Invoice No	*InvoiceNo ✓
* Customer	*Customer ✓
* Invoice Date	*InvoiceDate ✓ D-M-YYYY ✓
* Due Date	*DueDate ✓
Terms	Select... ✓
Service Date	Select... ✓
Item (Product/Service)	Select... ✓
Item Description	Select... ✓
Item Quantity	Select... ✓
Item Rate	Select... ✓
* Item Amount	*ItemAmount ✓ Inclusive of tax ✓
Item Tax Amount	ItemTaxAmount ✓
* Item Tax Code	*ItemTaxCode ✓
Memo	Memo ✓
Location	Select... ✓

Previous
Next

Invoice no.11-230930

Customer ⓘ **Customer email** ⓘ Separate emails with a comma
 Send later ⓘ

Billing address
Terms ⓘ **Invoice date** **Due date**

Tags [Manage tags](#)

	#	PRODUCT/SERVICE ⓘ	DESCRIPTION	AMOUNT	GST
⋮	1	Cash		934.00	SR
⋮	2	NETS		64.70	SR
⋮	3	PTSRDM		0.00	SR
⋮	4	BTRW		972.84	SR
⋮	5	RSVP		14.40	SR
⋮	6	Deliveroo		54.90	SR
⋮	7	Food Panda		114.92	SR
⋮	8				