**HOJA DE HORAS DIARIA**

**Una ventaja de QuickBooks**

# EMPLEADO: FIRMA: FECHA:

**GERENTE: FIRMA: FECHA:**

PERÍODO DE PAGO

ESTÁNDAR TARFIA DE

HORAS EXTRAORDINARIAS

# EMPRESA:

FECHA DE INICIO:

PAGO: TARIFA DE PAGO:



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| **FECHA DE HOY** | **UESTO/TURNO/UBICACIÓN** | **HORA DE ENTRADA** | **HORA DE SALIDA** | **HORA DE ENTRADA** | **HORA DE SALIDA** | **TOTAL (HORAS)** | **HORAS EXTRA (HORAS)** | **ENFERMEDAD (HORAS)** | **FERIADO (HORAS)** | **VACACIONES (HORAS)** |
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| **TARIFA** |  |  |  |  |  |
| **SUBTOTAL** | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |
|  | **TOTAL** | $0.00 |