# HOJA DE HORAS MENSUAL

**Proporcionada por QuickBooks**

EMPLEADO: FIRMA: FECHA:

GERENTE: FIRMA: FECHA:

EMPRESA: MES/AÑO

TARIFA DE PAGO

ESTÁNDAR

TARIFA DE PAGO

HORAS EXTRA



|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **FECHA** | **PUESTO/TURNO** | **HORA DE ENTRADA** | **HORA DE SALIDA** | **HORA DE ENTRADA** | **HORA DE SALIDA** | **TOTAL (HORAS)** | **HORAS EXTRA** | **ENFERMEDAD (HORAS)** | **FERIADO (HORAS)** | **VACACIONES (HORAS)** |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| Si deseas llevar un registro de horas perfecto todos los días, regístrate ahora mismo  para tu prueba GRATUITA de 30 días en https://quickbooks.intuit.com/global/es/ | | | | | **HORAS MES ACTUAL** | 0 | 0 | 0 | 0 | 0 |
| **TARIFA** |  |  |  |  |  |
| **SUBTOTAL** | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |
|  | | | | | | | | | **TOTAL** | $0.00 |