WEEKLY TIMESHEET FOR VOLUNTEERS

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VOLUNTEER NAME: _____

VOLUNTEER SIGNATURE: _____

DATE: _____

EVENT OR PROGRAM NAME: _____

SUPERVISOR NAME: _____

SUPERVISOR SIGNATURE: _____

DATE: _____

ORGANIZATION NAME: _____

THIS WEEK'S START DATE: _____

STANDARD PAY RATE: _____

OVERTIME PAY RATE: _____

DATE	JOB/ACTIVITY	TIME IN	TIME OUT	TIME IN	TIME OUT	TOTAL (HOURS)	OVERTIME (HOURS)

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HOURS THIS WEEK		
RATE		
SUB-TOTAL		
TOTAL		