DAILY TIMESHEET

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EMPLOYEE:			SIGNATURE:			DATE:					
MANAGER:			SIGNATURE:			DATE:					
COMPANY:			PAY PERIOD START DATE:			STANDARD PAY RATE:			OVERTIME PAY RATE:		
TODAY'	'S DATE	JOB/SHIFT/LOCATION	TIME IN	TIME OUT	TIME IN	TIME OUT	TOTAL (HOURS)	OVERTIME (HOURS)	SICK (HOURS)	HOLIDAY (HOURS)	VACATION (HOURS)
HOURS TODAY											
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		nttps://qui	<u>quickbooks.intuit.com/sg/</u>			SUB-TOTAL					